

WOODGATE GLEN HOA



Homeowner Meetings

Board meetings are held on the 4th Monday of each month via Zoom

Notice of meetings are sent out with the Agenda and Zoom information if you are signed up for email communications or you can email management.

Upcoming Meetings:

- **November 28 @ 6:30 pm**
- **December - No Meeting**
- **January 23 @ 6:30 pm**

Agendas are posted on the at the bulletin board by the pool and on our website:

www.woodgateglen.com

Meet the Board of Directors

- * Brittany Miller, President
- * Kathy Nixon, Vice President
- * James Inskeep, Secretary
- * Jennifer Minton, Treasurer
- * Adriana Call, Member at Large



STAY INFORMED

We invite all homeowners to attend the monthly HOA meetings. It's easy to do now that it is virtual with Zoom. At

these meetings you can find out exactly what the Board is discussing, voting on, and proposing. We have an open forum to discuss any issues or bring your suggestions to the table. There are a lot of great things happening in our community and we hope to see more homeowners keeping themselves informed and being an integral part of this community. Meeting minutes are available, upon request, once they have been approved by the Board at the next regularly schedule meeting.

I ❤️ MEETINGS

WHAT DID I MISS?

- ◆ Lighting Phase 1: The Board is looking at new lights for the garages that will put off more light.
- ◆ Board made suggestions to the Budget Proposal
- ◆ Painting Committee has been meeting - on track for painting to begin in 2023
- ◆ Neighborhood Watch Committee will begin ordering and posting signs
- ◆ We have started the Cash for Grass projects throughout the complex - see below

MANAGEMENT

Focus Real Estate
3936 Mayette Ave. Santa
Rosa, CA 95405
Ph. 707-544-9443 x107
Fax: 707-544-5418
Emergencies only:
707-544-9443 x123
Property Mgr:
Annie Donnelly
focusreannie@sbcglobal.net



EMAIL NOTIFICATION

In an effort to broaden the communication method for our homeowners, we offer email notifications. If you are interested in receiving notifications for meetings, newsletters, or general information that pertains to our community, please fill out the attached [Email Consent Form](#). Utilizing email for notices save our HOA money by keeping the printing and postage cost down and are better informed.

KNOW WHO TO CALL?

911 ONLY IF THERE ARE....

- Life-threatening situations
- Injuries requiring medical attention
- Suspicious smoke in a building
- Fires
- Motor vehicle accidents with injuries
- Hazardous chemical spills
- If you see someone hurting someone else
- Smoke alarms or other alarms that don't shut off

**REPORT TO POLICE - SANTA ROSA
POLICE 707-528-5222**

- Criminal activity
- Suspicious situations or activity
- Illegal activity
- Violations of noise ordinance laws
- Wellness check to see if someone is ok
- Vagrants sleeping or camping on HOA property

**REPORT TO PROPERTY MANAGER
707-544-9443 x107**

- Violations of HOA rules and regulations
- Lights out around the complex - note location
- Trash problems
- Landscape issues and Water leaks
- Parking violations
- Maintenance issues
- Pool problems
- Contractor problems

HANDLE YOURSELF

- Know and follow HOA rules
- Pick up after your pet
- Don't litter
- Work things out with neighbors when possible

**SANTA ROSA IS
TRANSITIONING FROM
NIXEL:**

Do you count on Nixle/Everbridge to receive important public safety alerts from the City of Santa Rosa? *As of December 16, the Santa Rosa Police Department and Santa Rosa Fire Department will no longer be using Nixle for public safety alerts, press releases, and information notifications. All Nixle subscribers must register with CivicReady at srcity.org/CivicReady to continue receiving public safety alerts and information notifications from the City of Santa Rosa.*

PATIOS

Plants growing inside patios cannot extend more than two feet above the top of the fence *except that trees may extend to the first story eave line.* Any plants extending beyond these limits may be trimmed at the Homeowner’s expense. Please prune patio plants inside the fence and do not allow them to grow between the fence boards. You are responsible for maintaining the trees inside of your patio area.

**LEAK PROTOCOL INSIDE
PATIOS**

If you have a leak inside of your patio area it is your responsibility to repair unless you can show that it was caused by the roots from a tree in the Common Area.

HOMEOWNER’S INSURANCE

You should have received a letter from the HOA noting the deductible was raised to \$50,000.00. Be sure to let your insurance agent know so they can adjust your policy to reflect this change

GATE LATCHES

The HOA is only responsible for gate latch repairs on the original latches. If you have installed your own latch, you need to maintain it yourself.

COMMON AREA PLANTS

All plants in the front yard are considered common areas. You may not make changes and/or alterations of any kind in the Common area landscaping (any area that is not in your back patio) Please be mindful of the rules.

**ARCHITECTURAL
ALTERATIONS**

All exterior alterations must be approved by the Board before they are made. Contact Management for an application or visit the HOA website at woodgateglen.com

GUTTER CLEANING

It’s that time of year again!! Gutters will be cleaned in the next couple of months. The board will choose a company bid at the next meeting.

LANDSCAPING - CASH FOR GRASS

Your Landscape Committee is working on reducing the water usage around the complex. This year alone the Committee reduced water usage by 18%! Currently the Committee is removing sections of turf and replacing them with low water usage plants. This is being done with the help of the City of Santa Rosa's "Cash for Grass" Rebate Program. The program requires completion of approved areas within a set time frame. Due to that, you will see sections where turf has been replaced with just mulch or bark. These areas will be replanted in the coming year as the Committee considers different options for each section

MESSAGE TO LANDLORDS:

We take pride of ownership within our community. And those of us that are involved and live in the community greatly appreciate and respect our neighbors, whether owners or renters. Please be thoughtful and aware that you, the landlord, are responsible for the actions of your tenants and their guests or invitees. If you receive a notice, please take care of it promptly. It is also your responsibility to inform your tenants about the Rules and Regulations that govern the Association. ***Please make sure your tenant form is updated and on file with Management and that your contact information is current.*** If you need a copy of the Regulations to provide to your tenant, please contact

Management or you can go to the website at www.woodgateglen.com and download documents that you need.

GARBAGE CANS

The Garbage pick up day for our complex is Tuesday. ***Your cans may be placed out on Monday evening but must be brought back in on Tuesday evening.***

Thank you for your part in this. When your can is left out, the driveways are left with obstacles.

THANK YOU FOR YOUR HELP WITH PARKING

Please continue to know the rules regarding parking. Residents are not allowed to park in the visitor spots. And be warned that if you park in someone's spot they are allowed to tow you without notice.

*****Red Curb means Emergency Vehicle parking only, do not park along this curb at any time, even with your flashers on.***

THANK YOU TO EVERYONE THAT CONTRIBUTES TO OUR WONDERFUL COMMUNITY!

Wishing you a wonderful 2023. Happy New Year!!